



## TUITION PROTECTION PROGRAM

The Enrollment Contract states that the signers are jointly and severally liable for the entire tuition and fees shown on the Enrollment Contract. The Tuition Protection Program (TPP) at the Waldorf School of Lexington is designed to financially protect both families and WSL in the event that a change in family circumstances requires a withdrawal from school.

**Participation in the Waldorf School of Lexington Tuition Protection Program (TPP) is required for all families who choose one of the installment payment plans. Participation in TPP is optional but *strongly encouraged* for families who choose to pay all tuition and fees in full by July 1.**

### Tuition Protection Program

*Fee: 2.25% of tuition excluding the holding deposit*

- TPP does not apply to the Holding Deposit, Lunch, and Afterschool Programming (Aftercare, Extended Day, Sports, etc.)
- For those families paying tuition in a single annual installment, participation will be assumed; annual pay families may decline TPP by contacting the Business Office in writing prior to July 1.

The refund available under the Program is as follows:

#### **Withdrawal Date:**

Prior to July 1

#### **Refund:**

Holding Deposit is retained by School, annual tuition (minus the Holding Deposit and any tuition assistance) is refunded.

Prior to September 1

70% of annual tuition (minus the Holding Deposit and any tuition assistance) is refunded.

Prior to January 1

40% of annual tuition (minus the Holding Deposit and any tuition assistance) is refunded.

After January 1

No refunds will be issued

***Please note that receipt of a written withdrawal request, signed by the parent or guardian and addressed to Waldorf School of Lexington's Director of Admissions, will determine the date of***

***withdrawal.*** The School reserves the right in all cases of separation to make the final decision as to the “Reason for Separation”.

The types of separations covered by the Program are as follows:

**Medical Absence or Medical Withdrawal:**

The medical condition must extend for 31 or more consecutive calendar days. In all cases of Medical Absence or Withdrawal, the School reserves the right to require a statement from a legally qualified and certified medical practitioner confirming that the condition makes it impossible for the student to attend school.

Not covered under the Program:

1. Illness which manifested itself or injury which occurred before the effective date of coverage.
2. Absence or withdrawal due to any medical condition for which the student does not regularly receive treatment by a legally qualified medical practitioner during the period of absence or withdrawal.
3. Absence or withdrawal due to the unlawful use or abuse of a controlled substance or another agent which intoxicates or otherwise has effects comparable to those obtained through drug use.
4. Absence or withdrawal due to injuries incurred in a riot or during the commission of an unlawful act.
5. Absence or withdrawal due to war or act of war, declared or undeclared; or any nuclear reaction, controlled or accidental.
6. Temporary absence because of any medical condition that occurred while classes are in session.
7. Temporary absence because of any medical condition that occurred while the student was off campus during a designated school vacation or holiday period.
8. Any epidemic or closure of the School ordered by the public health authority.
9. Abatement or refund ceases immediately upon student’s resumption of classes at any school or place of learning or upon the student becoming gainfully employed.

**Non-Medical Voluntary Withdrawal:**

The Program covers withdrawals from classes for the duration of the academic year for personal reasons, academic failure, work/geographic transfer of family, change in objectives, maladjustment, or financial reasons.

Not covered under the Program:

1. Absence or withdrawal due to war or act of war, declared or undeclared; or any nuclear reaction, controlled or accidents
2. Withdrawal or dismissal caused by insurrection, rebellion, riot, civil commotion, or any government order directed to the student.
3. Boycotting of classes by the student for any reason.
4. Inability of the school to operate and provide formal academic instructions, including Acts of God or closure for any reason.
5. Being inducted or drafted into the Armed Forces including alternative duty as a conscientious objector.
6. Withdrawal or absence from class attendance for the balance of the academic year due to completion of the academic requirements or early graduation.

7. Expulsion, suspensions, temporary non-medical absences or schedule reductions for any reason are not basis for claims.

**Refunds:**

Any refund is first applied to open balances on the student's account, or other amounts due to the School. The remaining refund will be returned via a check made payable to the financially responsible party listed on the *Enrollment Contract*.

The cost of the Tuition Protection Program is included as one of the fees shown on the student's *Enrollment Contract*. The TPP fee itself is non-refundable in the event of withdrawal or dismissal for any reason.

If you have any questions about the Tuition Protection Program please contact the Business Office at 781-863-1062 x514 or [businessoffice@thewaldorfschool.org](mailto:businessoffice@thewaldorfschool.org).